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September 26, 2012

TO: Each Supervisor

FROM:  Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT TWO NOTICES OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR THE EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on July 26, 2011, to accept future amendments to the Centers for Disease Control and Prevention (CDC) Notice of Award (NA) 2U90TP917012-11 that reflect non-material and/or ministerial revisions to the award's terms and conditions and/or allow the redirection of funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept CDC NA 2U90TP917012-11 Revised (Amendment 12), issued on August 17, 2012, and CDC NA 2U90TP917012-11 Revised (Amendment 13) issued on August 28, 2012, for the Public Health Emergency Preparedness (PHEP) Cooperative Agreement for the period August 10, 2011 through August 9, 2013 (Budget Year 11).

Amendment 12:

This amendment revises the submission dates for the Annual Progress Reports to CDC and acknowledges receipt and approval of the no-cost extension work plan and budget.

Amendment 13:

This amendment approves the redirection of funds totaling \$2,670,120 within two funding categories of the CDC PHEP Cooperative Agreement: Base and Cities Readiness Initiative (CRI).

Base:

A total of \$2,573,181 will be redirected from various line items to:

Personnel: A total of \$1,399,340 will be used for salary adjustments related to step increases, overtime worked, miscellaneous earnings, and filling of previously vacant positions. Staff will provide administrative and programmatic support to ensure completion of grant requirements.

Equipment: A total of \$117,148 will be used to support the Technical Advisory Group field operations by providing rapid identification of agents commonly used in bioterrorism scenarios and additional storage space to accommodate respiratory protection equipment for the Department of Public Health's (DPH) Environmental Health Division.

Travel: A total of \$2,892 was originally approved to support County Counsel staff attendance at the 2012 Public Health Law Conference; however, staff will not attend this conference and this funding will be redirected at a later date.

Supplies: A total of \$55,308 will be used to procure training supplies to promote community resilience in the event of public health emergencies; assist with localized decontamination efforts involving radiological terrorism events; and allow for increased efficiency of the public health laboratory's bar-coding system.

Other Budget Category: A total of \$7,455 will be used to renew a membership for the exchange, integration, sharing, and retrieval of electronic health information; provide web-based resources to clinicians for rapid detection of emerging diseases; and train new staff on emergency preparedness planning, mitigation, response, and recovery.

Contractual: A total of \$991,038 will be used to enhance the DPH's community's preparedness capabilities by the following actions: developing a community field worker toolkit and creating an evaluation process for this toolkit (\$392,137); developing strategies needed to connect with and improve community resilience and preparedness of vulnerable populations (\$13,324); determining the risks to the health of Los Angeles County residents by mapping, testing, and training on geospatial systems to locate at-risk populations (\$96,382); measuring changes from the previous public health responses to emergency threats surveys and develop ways to broaden measurements of preparedness to respond to indicators of community resilience (\$480,000); and conducting a study that examines and determines whether the use of tertiary treated recycled water and other alternative water supplies for emergency services are viable sources of drinking water (\$9,195).

Cities Readiness Initiative:

A total of \$96,939 will be redirected from various line items to:

Personnel: A total of \$9,502 will be used to provide assistance with compiling information necessary to update Point of Dispensing (POD) pre-plans, transportation strategies, and other information required for POD support.

Contractual: A total of \$87,437 will be used to support an in-depth analysis and assessment of the Strategic National Stockpile Inventory Management System to determine the necessity to either update or replace the system according to CDC's new asset tracking requirements.

The approved budget under CDC NA 2U90TP917012-11 Revised remains at \$23,993,552.

County Counsel has reviewed and approved CDC NA 2U90TP917012-11 Revised, Amendments 12 and 13 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF: fs
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c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors